

CDO Letter of Recommendation Request Form

Student Name: _____

Reason for letter of rec: _____

Date/deadline for letter: _____

Best number to contact you if your counselor has questions: _____

Please answer the following questions and email them (or print and return) to your counselor:

Chris Hsieh (A-F): chsieh@amphi.com

Jessica Dale (M-R): jdale@amphi.com

Carrie Bakken (G-L): cbakken@amphi.com

Lisa Parriott (S-Z): lparriott@amphi.com

Questions for Student (please answer as genuinely and elaborately as possible):

1. What honors and awards have you received, both in and out of school? Please provide a brief explanation of the award.
2. Describe the accomplishment (i.e. major paper, science experiment, artistic project, etc.) you are most proud of and explain why you take pride in it.
3. List three words that describe your most admirable qualities and explain why these words apply to you.
4. Where do you see yourself in 5 years? Talk about your career and life goals.
5. Share stories of any unusual circumstances or obstacles you've overcome. How have those experiences affected your personal and/or academic experiences?
6. What additional information would you like your counselor to share with those reviewing this letter of recommendation?

Questions for Parent/Guardian (please answer as genuinely and elaborately as possible):

1. What do you consider to be the outstanding accomplishments of your student during the past 3 years?
2. If you had to describe your student in 5 adjectives, what would they be?
3. Are there any unusual or personal circumstances which have affected your student's experiences?
4. Please share any anecdotes exemplifying your student's maturity, responsibility, creativity, independence, enthusiasm, leadership, trustworthiness, involvement, personal strength, dedication, peer relations, sense of humor, or any other special characteristics.